REPUBLIC OF THE PHILIPPINES )

CITY/MUNICIPALITY OF \_\_\_\_\_\_ ) SS.

**SWORN STATEMENT**

I, <TAXPAYERS NAME>, Filipino, of legal age, with business address located at <ADDRESS>, do hereby certify the following:

* THAT I will be adopting Loose-leaf Books of Accounts as mode of recording business transactions,
* THAT the books of accounts that I will maintain are as follows:
  + General Journal
  + General Ledger
  + Cash Receipts Journal
  + Cash Disbursements Journal
  + Sales Journal
  + Purchases Journal
* THAT I commit to permanently bind the Loose-leaf books within 15 days after the end of each taxable year or upon the termination of its use..

I HEREBY DECLARE UNDER THE PENALTIES OF PERJURY THAT THE FOREGOING ATTESTATIONS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

<TAXPAYERS NAME>

Signature over printed name of Affiant/Authorized Representative

TIN:000-000-000-000

Subscribed and Sworn to before me this \_\_\_\_\_\_\_\_\_\_\_\_\_ day of 20\_\_\_, Affiant exhibiting his/her <VALID ID with ID #> issued at <PLACE OF ISSUE> on <DATE OF ISSUE>

Doc. No. \_\_\_\_\_\_\_\_\_\_\_

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Book No. \_\_\_\_\_\_\_\_\_\_\_

Series of \_\_\_\_\_\_\_\_\_\_\_