Republic of the Philippines )

Province of/City of\_\_\_\_\_\_\_\_\_) S.S.

**SWORN STATEMENT**

(Application for PTU of Loose Leaf Book of Accounts)

I, **MARIA MAKILING**, of legal age, Filipino, and with postal address at Legaspi Street, Brgy. Molave, Makati City, under oath state that:

1. I am the owner of ABCD Trading with business address at Unit 12, Tower Building, Magallanes Street, Guadalupe, Makati City.

1. I will be using a computer-aided (Loose-Leaf) book of accounts, where I will maintain the following books:
2. General Journal
3. General Ledger
4. Cash Receipts Book
5. Cash Disbursement Book
6. Subsidiary Sales Book
7. Subsidiary Purchases Book
8. I will also be using official receipts having serial nos. 0001-1000.
9. I commit to permanently bind these loose-leaf forms within fifteen (15) days after the end of each taxable year or upon the termination of its use.
10. I execute this sworn statement to attest to the truthfulness and veracity of the foregoing statement and for all legal intents or purposes this may serve.

**IN WITNESS WHEREOF,** I have hereunto set my hand this \_\_ day of \_\_\_\_\_ in \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Philippines.

**MARIA MAKILING**

Affiant

**SUBSCRIBED** and **SWORN** to before me, in the city/municipality of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, this \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_, 20\_\_\_\_\_\_ by the affiant who exhibited to me proof of identity as follows: \_\_\_\_\_\_\_\_\_*[details if identification card]\_\_\_\_\_\_\_\_\_\_.*

Notary Public

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Series of \_\_\_\_\_\_\_\_.