Letter of Intent for Scholarship

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[Recipient’s Name]

[Position, Office/Department]

[Name of Institution / Organization], [Country]

Dear Mr./Mrs./Ms. [Recipient’s name],

 I, [YOUR FULL NAME], a Filipino student of [NAME OF SCHOOL], would like to apply for your foreign scholarship program that aims to assist aspiring students to study in [NAME OF FOREIGN COUNTRY] and pursue [EDUCATIONAL DEGREE YOU WANT TO GET] in [NAME OF INSTITUTION].

It is always my dream to study in [NAME OF FOREIGN COUNTRY] because [STATE REASONS HERE]. Through your scholarship program, I will be able to achieve my dream and apply my knowledge to serve my community and country.

 I strongly believe that I deserve to become one of your scholars because [QUALIFICATIONS, EXPERIENCE, AND OTHER REASONS WHY THEY SHOULD PICK YOU]. Furthermore, I am [STATE OTHER REASONS].

 Thank you, Mr./Mrs./Ms. [NAME OF RECIPIENT] for taking the time to consider my scholarship application. I am looking forward to a positive response.

Best regards,

[Signature over printed name]

[Address]

[Contact Details]